

Hampstead Neighbourhood Forum

**Application to London Borough of Camden for re-designation as a
Neighbourhood Area and Neighbourhood Forum under the provisions of the
Localism Act 2011 and Neighbourhood Planning Act 2017**

July 2024

Contact: Alexander Nicoll
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We believe the Forum meets the conditions contained in section 61F(5) of the Town and Country Planning Act 1990 and is a 'relevant body' capable of being designated as a neighbourhood forum. It has been established with more than 21 people to promote the social, economic and environmental well-being of Hampstead and South End Green and in a manner that reflects the diversity of the area and of the people who live and work there and whose purpose reflects the character of the area.

Name - The name of our forum is the Hampstead Neighbourhood Forum.

Constitution - a copy of our current Constitution, adopted at our inaugural AGM on 6 March 2014 at the Hampstead Community Centre, is attached as Appendix A. In addition, we attach as Appendix B a new updated draft constitution agreed by the Forum's committee. If this is accepted by Camden, we propose to submit it to the next Forum AGM in March 2025. The new draft makes more explicit the Forum's commitment to the inclusion in Forum activities of all people, regardless of any protected characteristics, as well as slightly expanding eligibility for membership.

Membership - Membership continues to be open to all "residents living in the area, individuals who work or carry on a business in the area and London Borough of Camden Councillors representing all or part of the area." In addition, our new draft constitution will expand membership to "individuals who have an ongoing social, cultural or financial interest or involvement in the Area, for example through residing in close proximity to the Area."

There are more than 1,000 members on the Forum's emailing list.

The list of 21 members that the Forum is required to provide is submitted to Camden separately from this document. It contains the full addresses and postcodes of all the 21 people and is therefore not to be publicly displayed.

Area – The Forum plans no change to the designated area that has been in force since the first application in 2014. The area is shown as Appendix D.

Statement of purpose - As stated in our Constitution, the purpose of the Forum is to promote and improve the social, economic and environmental well-being of the Area, described above. Our principal activity over the past ten years has been to write the Hampstead Neighbourhood Plan 2018-2033 and then to write a second Hampstead Neighbourhood Plan 2025-2040 of which the draft has been formally submitted to Camden. Both of these have been written based on wide consultation with as many people and local entities as possible.

In order to keep our activities focussed, we adopted at our AGM in 2020 a Mission Statement which included three main areas of work: monitoring the performance of the Plan; keeping the Plan under review; and using the Forum's expertise of public engagement to benefit the community (examples include seeking better air quality, monitoring important and veteran trees and promoting Hampstead's unique

character through protecting community assets.) The Mission Statement is attached as Appendix C.

Most recently, we have fostered public information and discussion on sustainable design, and in particular on how to retrofit Hampstead's Victorian houses sustainably.

The Mission Statement establishes that the Forum's activities will be:

- **Community-led:** Based on assessment of the views and concerns of Hampstead's community, supported by public consultation; and informed through liaison with Councillors, Camden officials and community and business bodies.
- **Evidence-based:** Based on evidence, or highlighting areas where evidence is required.
- **Plan-based:** Rooted in the mandate under which the Forum developed and wrote the Neighbourhood Plan, and in the Plan's objectives and policies.



Hampstead residents at a January 2023 workshop on revising the Hampstead Neighbourhood Plan

Committee - Members of the Forum's Committee come from a variety of backgrounds and from geographically diverse parts of the area, including:

- The chairs of the Heath & Hampstead Society's Planning Sub-Committee and Town Sub-Committee
- Residents from residents' associations, including the Pilgrim's to Willoughby Residents Association and the Hillsiders from South Hill Park
- The chair of trustees of the Hampstead Community Centre
- Several business people, including people who run their own businesses from a Hampstead base. (There is currently no business group in Hampstead, but if one should develop, we would seek to recruit a representative on to the committee.)
- Architects and other professionals with extensive experience in the NHS, the law, finance, energy-saving technologies, journalism and the media.
- People with long experience of action within the Hampstead community including issues relating to sustainability, trees and protecting assets of community value.

The Committee also includes as ex-officio members all borough Councillors for Hampstead Town, Gospel Oak and Frognal wards.

The current committee members are listed below as Appendix E.

Inclusivity and Representation

Since our first designation in 2014 the Forum has conducted an extensive programme of community engagement to define community priorities for our area. This resulted in the 2018 approval of the Neighbourhood Plan by 91.5% of those voting in a public referendum.

The revision of the Plan has also been the subject of extensive consultation. For example, the Forum consulted with every school, faith group, residents' association, or other service provider in the Plan area (please see consultation statement accompanying the submitted draft of Hampstead Neighbourhood Plan 2025-2040.)

The Forum has good reason to believe that our consultation activities have been reaching the vast majority of the area's residents.

The 2021 census for Hampstead Town ward gives us a fairly accurate snapshot of the population living in the ward and provides information about those with protected characteristics such as age, ethnic minority groups, household composition, socioeconomic disparities and, to an extent, religious/cultural diversity. (The Forum area also includes part of Frognal ward and a very small part of Gospel Oak ward, on which we do not have statistics. But there is no reason to believe that these alter the population makeup in any significant way.)

As noted by the Equality Impact Assessment (EqIA) conducted by Camden in 2024 in relation to the revised draft Neighbourhood Plan, the 2021 Census showed that there were over 8,000 residents living in Hampstead Town ward.

The population was skewed more strongly towards older residents with 23.3% of the population over 60 years of age (compared to 16.2% in LB Camden), with 24.6% of the population aged under 25 (30.6% of the population in LB Camden).

Regarding disability and family carers, the EqIA found that the census “identified that 10.7% of residents in Hampstead Town ward had a disability, significantly lower than the 15.2% of residents living in the Borough. Of these residents in Hampstead Town, 3.5% said that their day-to-day activities were limited a lot while 7.2% of residents considered their activities were limited a little.

In terms of general health, the EqIA found that “higher proportions of Hampstead Town residents reported their health as being very good/good compared to their peers in Camden (90.4% in Hampstead Town vs 84.9% in LB Camden). 6.7% of residents in Hampstead Town were providing unpaid care compared to 7.3% of residents in LB Camden.”

According to the census, 45.9% of ward residents are married or in a civil partnership or separated but still living as a couple, compared to 29.8% boroughwide. Just 0.6% are married to the same sex.

Most Hampstead residents, 70.8%, live in small households of 1 or 2 persons. Just 16.7% live in large households of 4 or more.

The EqIA quotes GLA data to suggest that in Camden as whole, there has been a slight reduction in the birth rate. It also notes that Hampstead’s population is significantly less diverse in terms of ethnicity: 78% of residents defined themselves as ‘White’ compared to 59.5% in LB Camden; 8.8% said they were ‘Asian’ and 2.1% said they were ‘Black/Black British’ (versus 9% in the Borough). Very few, just 1%, say that they cannot speak English well.

In terms of religion, a third of residents described themselves as ‘Christian’ (vs 31.4% in LB Camden) but a higher proportion of residents stated they had ‘No religion’ (37% in Hampstead Town ward and 34.6% in LB Camden). 12.5% of Hampstead Town residents said they were Jewish, over double the proportion of residents in the Borough. 3.2% stated they were Muslim compared to over 16% of LB Camden residents.

The census provides no insight on other protected characteristics such as gender reassignment, pregnancy/maternity, or sexual orientation.

Outreach to Diverse Groups

Camden’s determination in the EqIA carried out in 2024 was that the proposed changes to the Hampstead Neighbourhood Plan would have no negative impact on

those with protected characteristics but in fact would generate a number of positive impacts.

Among its many outreach activities, the Forum has made significant efforts to engage with younger people. Pupils of three local schools took part in a local air quality project in 2021-2022, erecting and maintaining diffusion tubes around the village to provide insight into the air quality of Hampstead, particularly around schools.

In 2023, as part of public consultation on revising the Neighbourhood Plan, the Forum held a series of workshops with local schools to engage children in thinking about their local environment, and asking their opinions on the Hampstead they would like to see.

Older people are well represented both in the membership and on the Forum committee. In addition, they have been prominent in the many public consultation exercises – surveys and meetings – that the Forum has carried out over the past 10 years.



Year 6 children at Christ Church school taking part in a 2023 workshop on what they like and don't like about their local area.

In our outreach to gather local opinions, the Forum has made a big effort to spread the net as wide as possible.

Since 2020, the Forum has submitted a six-weekly column to the Hampstead & Highgate Express addressing issues such as the environment, sustainability and climate change, as well as the Neighbourhood Plan's policies.

In our consultations on both the first and the second Hampstead Neighbourhood Plans, leaflets were delivered to every household in the Plan area.

We have observed that older members are well represented among our membership as well as the Forum committee, and in our public meetings.

There are no barriers to participation and many opportunities for inclusion. All the Forum's public meetings take place at the Hampstead Community Centre, which is centrally located, wheelchair-accessible and an important hub of community services. Membership of the Forum is free.

Finally, our existing constitution already contains a strong commitment that the Forum "will not discriminate between people on the basis of gender, race, ethnicity, religion or sexual orientation." It will "encourage all interested and eligible individuals to become members of HNF and to work alongside HNF to further their joint objectives."

The new draft constitution makes this more explicit by stating the Forum "will aim to create an inclusive, welcoming environment where all individuals feel valued, respected, and have a sense of belonging, regardless of their age, disability, gender reassignment, marriage or civil partnership, pregnancy/maternity, race, religion or belief, sex, sexual orientation or any other protected characteristic. HNF will not discriminate between people based on any protected characteristic. HNF will strive to foster an atmosphere of mutual understanding, equity, and acceptance for everyone in the HNF community."

Future Plans

The Forum fully appreciates and embraces Camden's emphasis on ensuring inclusivity in all bodies within the Borough. To make sure that this emphasis is embedded in the Forum's membership, activities, groups and practices, we plan later in 2024 to set up a working group that would examine to what extent these principles currently apply and how they could be more effectively developed and applied over the next five years. The group's mandate could include formulating an equality and diversity policy. This group would report to the chair and to the committee but its membership could include people who are not members of the committee. This would be governed by the principles set out in Section 5 of the draft revised constitution which is submitted alongside this application.

The working group, while fully applying Camden's principles, would need to take into account the mandate of the Forum in terms of its primary focus on planning matters. For example, people with specific types of expertise, such as architecture, are

needed on the committee. While representing the interests of all residents – including those, for example, with disabilities, diverse backgrounds and types of housing – the Forum does not seek to be a broader community association representing the interests of residents on all matters. With this caveat, the committee will do its best to apply the working group's recommendations in all the areas mandated by the constitution and the mission statement.

Meanwhile, the Forum will explore the possibility of a deeper relationship with the Hampstead Community Centre, which offers a very wide range of vital activities and services in the heart of Hampstead, benefiting a diverse community, including many people with protected characteristics. For example, the Forum could invite wider community engagement on the Community Centre's noticeboard, provided the Centre's trustees were willing to accommodate this. Similar networking plans with other community bodies have been on the Forum's agenda for some time.

Appendices A to E follow below.

Appendix A

Constitution

THE HAMPSTEAD NEIGHBOURHOOD FORUM CONSTITUTION

Adopted by the AGM on 6 March 2014

1. PURPOSE AND OBJECTS

1.1 The Hampstead Neighbourhood Forum ("HNF") has been created as a neighbourhood forum as defined in the Town & Country Planning Act 1990 as amended by the Localism Act 2011 (the "Act").

1.2 The purpose of HNF is to further the social, economic and environmental well-being of the Hampstead Area as defined in section 2 below (the "Area"), including but not limited to acting as a neighbourhood forum under the provisions of the Act.

1.3 HNF membership will be open to residents living in the Area, individuals working or carrying on business in the Area, and Camden Borough Councillors representing all or part of the Area. HNF will aim for as wide a representation of communities in the Area as possible. Membership and organisation of HNF are set out in section 3 below.

1.4 HNF will produce and maintain a Neighbourhood Development Plan as defined in section 4 below.

1.5 HNF may initiate Neighbourhood Development Orders or Community Right to Build Orders, identify Assets of Community Value, or carry out any other permitted actions.

1.6 HNF will act in accordance with General Policies and Principles set out in section 5 below.

2. THE HAMPSTEAD NEIGHBOURHOOD AREA (THE "AREA")

2.1 The Area shall be the area shown in the map in Appendix 1; provided that the Committee may alter the boundaries of the Area, in consultation with affected residents, up to the time that the Area is designated as an approved area by the London Borough of Camden. Thereafter, future General Meetings of the HNF, by simple majority vote, may alter the boundaries of the Area.

2.2 Wherever the boundary of the Area adjoins the boundary of another neighbourhood forum, the HNF will seek to consult with such neighbourhood forum on matters of common interest.

3. MEMBERSHIP AND ORGANISATION

MEMBERSHIP

3.1 Membership of HNF is open to:

- residents living in the Area;
- individuals who work or carry on a business in the Area;
- Camden Borough Councillors representing all or part of the Area.

3.2 Affiliate membership (non-voting) is open to organisations within the Area, including residents' associations, schools, religious institutions, amenity societies and business associations. A list of the affiliated organisations shall be maintained by the HNF's Secretary, and updated from time to time when appropriate, which list shall be available on the HNF's website.

3.3 Individuals will become members of the HNF once they have given their contact details (including such individual's residential or work address within the Area and, where possible, an e-mail address) to the Secretary or other officer. The Secretary shall keep an up-to-date register of members. Members may resign from the HNF at any time in writing to the Secretary.

HNF COMMITTEE

3.4 A Committee comprising up to 15 members will be elected at each AGM to carry out the day-to-day work of the HNF. The quorum for the Committee will be 7 members. Effort shall be made to ensure that the membership of the Committee broadly reflects the membership of the HNF, including representation of people who live or work in different parts of the Area and/or are of different constituencies in the Area (such as residents, businesses, schools and social organisations). Each person standing for election to the Committee shall be nominated and seconded by two other members of the HNF.

3.5 The Committee will elect the following officers of the HNF from its number: Chair, Vice Chair, Secretary, Treasurer and Communications Officer. The Committee may elect other officers from time to time as it deems appropriate. Officers will serve for one year and be subject to re-election, and there will be no limit to the number of

terms an officer may serve. The Chair (or the Vice Chair when acting as Chair) will have a casting vote at any Committee or General Meeting.

3.6 The Committee will direct and oversee the work of the HNF and will meet at least quarterly for this purpose.

3.7 Subcommittees or working parties may be appointed by the Committee to carry out specific tasks, to consider policies and to advise the Committee. Such bodies may be appointed from within or outside the membership of the HNF but will be responsible to the Committee.

3.8 The Committee may co-opt up to three additional members to the Committee in any year, and may also co-opt an appropriate replacement for any Committee member who stands down for any reason during the year. Co-opted members will have the same voting rights as other Committee members. A co-opted member may be elected as an officer. The Committee may remove from the Committee any Member for good cause, which may include failure to attend meetings of the Committee for a period of six consecutive months without good reason.

3.9 In addition to elected Committee members, Camden Borough Councillors who are members of the HNF will be ex officio Committee members and will have the same voting rights as other Committee members.

3.10 The Secretary will make minutes of General and Committee Meetings and other notices available to the members of the HNF. Organisations which are affiliated to HNF will be encouraged to communicate such information to their membership.

MEETINGS

3.11 Annual General Meetings will be held during the month of March or April in each year on such date designated by the Committee. An Extraordinary General Meeting may be called by decision of the Committee or by 20 members of the HNF applying to the Secretary. For all General Meetings, a notice of the meeting and details of any resolutions to be put to it will be sent to all HNF members at least 14 days before the meeting.

3.12 At any General Meeting each member present will have one vote. Where practicable, arrangements will be made to enable members unable to attend to appoint a proxy. Decisions of General Meetings will be by simple majority of those present (in person or by proxy) and entitled to vote, except in the cases set out in section 6 below. The quorum for a General Meeting shall be 20 members.

NOTICES

3.13 Notices to members will be deemed delivered if sent to the member's last notified email address, or (where no email address is given) sent by post to the last notified address.

FINANCE

3.14 The HNF will have the power to raise funds as necessary for its activities, by grant, donation or any other appropriate means.

3.15 The Committee will open one or more bank accounts as necessary in the name of the HNF. All funds raised for the HNF will be held in such accounts. The Committee will nominate bank signatories.

3.16 The Committee will where necessary insure any assets it holds, and by insurance or otherwise indemnify its officers against liabilities arising from their work for the HNF.

3.17 Subject to funding, the Committee may commission advisory services, surveys or any other activity in support of the objects set forth in clause 1 above.

DECLARATION OF INTERESTS

3.18 Any participant in any meeting of the HNF, including committees, subcommittees and working parties, will disclose to the meeting any financial interest he/she has in any topic under discussion, and will not discuss or vote on such topic except with the express approval of the meeting.

4. NEIGHBOURHOOD DEVELOPMENT PLAN

4.1 The Hampstead Neighbourhood Development Plan (the "Plan") will among other matters set out policies for the development and use of land and buildings within the Area. As provided for in the Act, it will be subject to extensive consultation and examination, including where appropriate a referendum within the Area.

4.2 The Plan will aim to further the social, economic and environmental well-being of the Area.

5. GENERAL POLICIES AND PRINCIPLES

5.1 HNF will not discriminate between people on the basis of gender, race, ethnicity, religion or sexual orientation.

5.2 HNF will encourage all interested and eligible individuals to become members of HNF and to work alongside HNF to further their joint objectives.

5.3 HNF and its Committee members will aim to follow the "Nolan Principles" of public life. That is, they will aim to act with:

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- and seek to promote these values by Leadership and example.

5.4 Although Camden Borough Councillors may be members of the HNF and the Committee, the HNF shall not be a party political body.

6. AMENDMENTS AND DISSOLUTION

6.1 Amendments to the body of this Constitution will be by decision of a General Meeting carried out in accordance with 3.11 and 3.12 above, with the exception that such a vote will only be carried if supported by 66% or more of those present (in person or by proxy) and entitled to vote.

6.2 HNF may be dissolved by decision of a General Meeting specifically called for this purpose and carried out in accordance with 3.11 and 3.12 above, upon a vote supported by a simple majority of those present (in person or by proxy) and entitled to vote.

6.3 In the event of dissolution, any property or funds held by HNF will be:

- subject to the agreement of the Members at General Meeting, allocated to one or
- more nominated organisations set up to continue the work of HNF, or
- in the absence of any such organisation and subject to any statutory regulations,
- distributed equally to the constituent local organisations who are its members (but
- not to individual members).

6.4 A formal review of the functions and achievements of HNF will be carried out five years after its formation. Following such review, and consultation with its members, HNF will decide to continue, amend or dissolve itself as considered appropriate.

Appendix B

Revised Draft Constitution

To be submitted for approval at the next Annual General Meeting, March 2025

1. Purpose and objects

1.1 The Hampstead Neighbourhood Forum (“HNF”) has been created as a neighbourhood forum as defined in the Town & Country Planning Act 1990 as amended by the Localism Act 2011 (the “Act”).

1.2 The purpose of HNF is to further the social, economic and environmental well-being of the Hampstead Area as defined in section 2 below (the “Area”), including but not limited to acting as a neighbourhood forum under the provisions of the Act.

1.3 HNF membership will be open to those persons falling within the categories set forth in section 3.1 below. HNF will aim for as wide a representation of communities in the Area as possible.

1.4 HNF will produce and maintain a Neighbourhood Development Plan as defined in section 4 below.

1.5 HNF may initiate Neighbourhood Development Orders or Community Right to Build Orders, identify Assets of Community Value, or carry out any other permitted actions.

1.6 HNF will act in accordance with the General Policies and Principles set out in section 5 below.

2. The Hampstead Neighbourhood Area (the “Area”)

2.1 The Area shall be the area shown in the map at the end of this document. Any General Meeting of the HNF, by simple majority vote, may alter the boundaries of the Area.

2.2 Wherever the boundary of the Area adjoins the boundary of another neighbourhood forum, the HNF will seek to consult with such neighbourhood forum on matters of common interest.

3. Membership and organisation

3.1 Membership of HNF is open to:

- residents living in the Area;
- individuals who work or carry on a business in the Area;
- Camden Borough Councillors representing all or part of the Area;
- individuals who have an ongoing social, cultural or financial interest or involvement in the Area, for example through residing in close proximity to the Area. Such individuals, however, cannot form part of the 21 members that the Forum is required by law to show as its core membership.

3.2 The HNF also seeks to work with other organisations located or having an interest in the Area and which support the aims and objectives of the HNF, including residents’ associations, schools, religious institutions, amenity societies and business associations.

3.3 Individuals will become members of the HNF once they have given to the Secretary or Chair their contact details and such other satisfactory evidence of eligibility as may be requested by the HNF’s officers. The HNF shall keep an up-to-date register of members.

3.4 Members may resign from the HNF at any time in writing to the Secretary. Membership of the HNF is not transferable. A person’s membership terminates upon death, and automatically terminates without notice should their circumstances change such that they are no longer eligible to be a member as set forth in section 3.1 above.

3.5 The Committee may terminate the membership of any member without their consent by giving them written notice if, in the reasonable opinion of the Committee: (a) they are guilty of conduct which had or is likely to have a serious adverse effect on the HNF or bring the HNF or any or all of the members or Committee into

disrepute; or (b) they have acted or has threatened to act in a manner which is contrary to the interests of the HNF as a whole; or (c) they have failed to observe the terms of the Constitution. Following such termination, the member shall be removed from the register of members.

3.6 The Committee must give a member the opportunity to be heard in writing or in person as to why their membership should not be terminated. The Committee must consider any representations made by the member and inform the member of their decision following such consideration. There shall be no right to appeal from a decision of the Committee to terminate the membership of a member.

HNF Committee

3.7 A Committee comprising up to 15 members will be elected at each AGM to carry out the day-to-day work of the HNF. The quorum for the Committee will be 7 members. Effort shall be made to ensure that the membership of the Committee broadly reflects the membership of the HNF, including representation of people who live or work in different parts of the Area[, and applying the principles of diversity and inclusivity set out in Section 5.] . Each person standing for election to the Committee shall be nominated and seconded by two other members of the HNF.

3.8 The Committee will elect the following officers of the HNF from its number: Chair, Vice Chair, Secretary and Treasurer. The Committee may elect other officers from time to time as it deems appropriate. Officers will serve for one year and be subject to re-election, and there will be no limit to the number of terms an officer may serve. The Chair (or the Vice Chair when acting as Chair) will have a casting vote at any Committee or General Meeting.

3.9 The Committee will direct and oversee the work of the HNF and will meet at least quarterly for this purpose.

3.10 Subcommittees or working parties may be appointed by the Committee to carry out specific tasks, to consider policies and to advise the Committee. Participants in such bodies may be appointed from within or outside the membership of the HNF but will be responsible to the Committee. In all such activities, the principles of diversity and inclusivity set out in Section 5 of this constitution shall apply.

3.11 The Committee may co-opt up to three additional members to the Committee in any year, and may also co-opt an appropriate replacement for any Committee member who stands down for any reason during the year. In any such event, the Committee shall apply the principles of diversity and inclusivity set out in Section 5. Co-opted members will have the same voting rights as other Committee members. A co-opted member may be elected as an officer. The Committee may remove from the Committee any Member for good cause, which may include failure to attend meetings of the Committee for a period of six consecutive months without good reason.

3.12 In addition to elected Committee members, Camden Borough Councillors who are members of the HNF and represent part of the Area will be ex officio Committee members and will have the same voting rights as other Committee members.

3.13 The Secretary will make minutes of General and Committee Meetings and other notices available on the HNF's website.

Meetings

3.14 Annual General Meetings will be held during the month of March or April in each year on such date designated by the Committee. An Extraordinary General Meeting may be called by decision of the Committee or by 20 members of the HNF applying to the Secretary in writing. For all General Meetings, a notice of the meeting and details of any resolutions to be put to it will be sent to all HNF members at least 14 days before the meeting.

3.15 At any General Meeting each member present will have one vote. Where practicable, arrangements will be made to enable members unable to attend to appoint a proxy. Decisions of General Meetings will be by simple majority of those present (in person or by proxy) and entitled to vote, except in the cases set out in section 6 below. The quorum for a General Meeting (including an Annual General Meeting) shall be 21 members.

Notices

3.16 Notices to members will be deemed delivered if sent to the member's last notified email address, or (where no email address is given) sent by post to the last notified address.

Finance

3.17 The HNF will have the power to raise funds as necessary for its activities, by grant, donation or any other appropriate means.

3.18 The Committee will open one or more bank accounts as necessary in the name of the HNF. All funds raised for the HNF will be held in such accounts. The Committee will nominate bank signatories.

3.19 The Committee will where necessary insure any assets it holds, and by insurance or otherwise indemnify its officers against liabilities arising from their work for the HNF.

3.20 Subject to funding, the Committee may commission advisory services, surveys or any other activity in support of the objects set forth in section 1 above.

Declaration of interests

3.21 Any participant in any meeting of the HNF, including committees, subcommittees and working parties, will disclose to the meeting any personal interest, whether financial or otherwise, that the participant has in any topic under discussion, and will not discuss or vote on such topic except with the express approval of the meeting.

4. Neighbourhood Development Plan

4.1 The Hampstead Neighbourhood Development Plan (the “Plan”) will among other matters set out policies for the development and use of land and buildings within the Area. As provided for in the Act, it will be subject to extensive consultation and examination, including where appropriate a referendum within the Area.

4.2 The Plan will aim to further the social, economic and environmental well-being of the Area.

5. Diversity and general policies and principles

5.1 HNF will aim to create an inclusive, welcoming environment where all individuals feel valued, respected, and have a sense of belonging, regardless of their age, disability, gender reassignment, marriage or civil partnership, pregnancy/maternity, race, religion or belief, sex, sexual orientation or any other protected characteristic. HNF will not discriminate between people based on any protected characteristic. HNF will strive to foster an atmosphere of mutual understanding, equity, and acceptance for everyone in the HNF community.

5.2 HNF will encourage all interested and eligible individuals to become members of HNF and to work alongside HNF to further their joint objectives. HNF will aim to seek participation of diverse individuals and underrepresented groups in the HNF’s activities, including through membership in the HNF and participation in the HNF’s meetings, consultation workshops, working parties and subcommittees.

5.3 HNF and its Committee members will aim to follow the “Nolan Principles” of public life. That is, they will aim to act with:

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty

and seek to promote these values by leadership and example.

5.4 Although Camden Borough Councillors may be members of the HNF and the Committee, the HNF shall not be a party-political body.

5.5 The Committee will periodically carry out a review of the functions and activities of the HNF, including the HNF’s achievements or lack of success in achieving the diversity and general policies and principles set out in this section 5. Following any such review, the results shall be reported to the members at the HNF’s next annual general meeting.

6. Amendments and dissolution

6.1 Amendments to the body of this Constitution will be by decision of a General Meeting carried out in accordance with sections 3.11 and 3.12 above, with the exception that such a vote will only be carried if supported by 66% or more of those present (in person or by proxy) and entitled to vote.

6.2 HNF may be dissolved by decision of a General Meeting specifically called for this purpose and carried out in accordance with sections 3.11 and 3.12 above, upon a vote supported by a simple majority of those present (in person or by proxy) and entitled to vote.

6.3 In the event of dissolution, any property or funds held by HNF will be:

- subject to the agreement of the Members at General Meeting, allocated to one or more nominated organisations set up to continue the work of HNF, or
- in the absence of any such organisation and subject to any statutory regulations, distributed equally to the constituent local organisations who are its members (but not to individual members).



Appendix C

Mission Statement

The vision of the Hampstead Neighbourhood Plan

To conserve and foster Hampstead's charm and liveability by protecting the distinctive character of buildings and open spaces, the Heath, healthy living, community spirit and the local economy.

Ensuring the performance of the Plan

1. Commenting on specific planning applications regarding their alignment with the Neighbourhood Plan; and monitoring outcomes.
2. Conducting evidence-gathering, fieldwork and community engagement to support the above.
3. Connecting with Camden planners on the Plan's interpretation, and with residents/developers on its rationale including, where appropriate, by writing additional guidance.

Keeping the plan under review

1. Identifying areas for review and improvement when the Neighbourhood Plan is next updated.
2. Remaining ready to propose (and take responsibility for) an update of the Plan at such time that this is required.
3. Ensuring that the Plan continues to support its expressed vision and aims.

Using the Forum's experience to benefit the community

1. Being a trusted source of information, through the Forum's website, including the 'Planning Watch' section, and where appropriate through social media and other outlets.
2. Being a forum on issues important to residents, where such activity is in keeping with the Plan's expressed vision, aims and policies. This means using the Forum's experience of public engagement to foster discussion, both among residents and with Camden, that help to lead towards solutions. (Current examples include taking part in development of transport strategy; seeking better air quality; assisting Councillors by arranging public consultation on potential projects for use of proceeds of the Community Infrastructure Levy; and monitoring important and veteran trees.) The Forum seeks promotion of Hampstead's unique character (for example by seeking to protect pubs and other sites as assets of community value).

Principles of the Forum's activities

- **Community-led:** Based on assessment of the views and concerns of Hampstead's community, supported by public consultation; and informed through liaison with Councillors, Camden officials and community and business bodies.

- **Evidence-based:** Based on evidence, or highlighting areas where evidence is required.
- **Plan-based:** Rooted in the mandate under which the Forum developed and wrote the Neighbourhood Plan, and in the Plan's objectives and policies.

Appendix D

Area Map



Appendix E

Hampstead Neighbourhood Forum Committee Members

(as of 23 July 2024)

Alex Nicoll (Chair) is a writer and editor. He was a journalist at the Financial Times and Reuters, and a Senior Fellow at the International Institute for Strategic Studies. He has lived in Hampstead for 40 years.

Stephen Taylor (Vice Chair) first came to Hampstead as a student at what was then Westfield College. He was married in Hampstead Town Hall, and has since lived and worked around the world. In 2001 he returned to Hampstead, where he writes software for a living. He was chair of Hampstead Neighbourhood Forum from 2020 until 2022.

Janine Griffis has a professional background in public relations and has lived in Hampstead since 1992. Active in a number of local organisations, she has been chair of the Pilgrim's to Willoughby Residents Association since 2001 and chaired

the Camden Community Police Consultative Group for seven years. She was chair of Hampstead Neighbourhood Forum from its foundation in 2014 until 2020.

Clyde Whittaker (Treasurer) spent 20 years in the IT industry, latterly as a board director in the finance sector, and has lived in Hampstead since 2003. His specific interests are housing quality, traffic and the street environment. In addition to his work in Hampstead, he has supported Tisbury Parish Council in Wiltshire, on planning matters and in the preparation of their neighbourhood plan. A member of the Georgian Group, he is secretary of Nadder Community Land Trust and a trustee of the Central Council of Church Bell Ringers.

Katharina Schauer (Secretary) has lived in Hampstead for 16 years. She works in a technology role in the financial sector as well as bringing up three children. Her interests include sustainability, air pollution and public spaces. She was co-leader of the Forum's recent air quality project.

Carissa Bub is an Executive and Organisational Coach and Facilitator, and founder of her own coaching practice and consultancy since 2002, with a background as a broadcast journalist for the BBC and ITV. Born in Belsize Park, she has been an active member of the Hampstead community, contributing most recently as street representative for the Pilgrim's to Willoughby Residents Association and participating in the Hampstead Neighbourhood Forum since 2014.

David Castle is an architect, now retired, who has lived in the area most of his life. He chairs the Planning Subcommittee of the Heath & Hampstead Society and was Vice Chair of Hampstead Neighbourhood Forum from 2014 to 2020.

Stefano Filippi has worked in finance roles throughout his career and has lived in Hampstead since 2009. He is interested in sustainability issues and in 2022 he completed a programme of studies designed by the University of Cambridge Institute for Sustainability Leadership on *Business and Climate Change: Towards Net Zero Emissions*. Stefano is a trustee at the Music of Life Foundation, a charity that uses high-quality music-making to advance the education and improve the health and well-being of children and young people with disabilities and complex needs.

Oliver Froment has first-hand experience in many aspects of planning in Camden, extending over more than 10 years. He has changed Camden's basement policies to better protect residents and he wrote the Neighbourhood Plan policies on basements. Oliver has also successfully challenged planning applications, planning appeals, party-wall awards and residential arbitration procedures in Hampstead, and developed Grade-1 listed residential buildings in Hertfordshire. He has prior construction equipment experience in the building industry in Europe, the USA and Japan, and has patented concrete construction joints.

Vicki Harding has been an NHS physiotherapist all her working life and has lived in and around Hampstead since 1975. She has volunteered with Heath Hands since its formation, taking part in their Ancient Tree Survey of the Heath. She is a member of the Heath & Hampstead Society's Planning Subcommittee, as Tree Officer. She has an interest in Hampstead's veteran trees, in the interaction of groundwater and

Hampstead's geology, in trees, building work and sustainability, and in protecting trees erroneously blamed for causing subsidence.

Andrew Haslam-Jones is a partner in a niche commercial law firm. He is chair of the Town subcommittee of the Heath & Hampstead Society.

Andrea Lally Kukrika spent seven years in investment banking before joining the solar industry in 2006. She was responsible for corporate development and for negotiating the acquisition and development of large scale solar farms. She holds an MBA from Columbia Business School. Andrea and her husband moved to Hampstead in 2013 and she currently spends her time primarily looking after their two children.

Sean Lask has been a property investor and developer for almost 30 years. He has built a residential and retail property investment company largely comprising freehold properties in London and the Home Counties. He has also actively acquired, obtained planning permission, developed and traded a variety of buildings including public houses, houses, apartments and mixed use buildings with retail use. Sean lives in Hampstead and has a particular interest in sustainability, nature and Hampstead Heath. He is a volunteering member of Heath Hands.

Glen Robinson is a semi-retired architect and environmentalist living in Hampstead and who, until 2015, had an architectural practice based in Belsize Park for over 25 years. The practice specialised predominantly in community architecture, social housing and heritage projects.

Guy Wingate has lived in Hampstead for over 50 years and is the fourth generation of his family to have done so. He is passionate about preserving and protecting the Village and led the campaign to save The Old White Bear pub from residential development in 2014. He is chair of the trustees of Hampstead Community Action, the charity that oversees the running of the Hampstead Community Centre and Community Market. Educated locally at New End and UCS, his career in media included being a key member of the original team that created London's Kiss FM. As well as radio, he has also worked extensively in music, television and cinema.

The following are ex-officio members:

Cllr Steven Adams (Frognaal)
Cllr Marcus Boyland (Gospel Oak)
Cllr Linda Chung (Hampstead Town)
Cllr Jenny Mulholland (Gospel Oak)
Cllr Andrew Parkinson (Frognaal)
Cllr Lorraine Revah (Gospel Oak)
Cllr Stephen Stark (Hampstead Town)