



London Borough of Camden Violence Against Women & Girls (VAWG) Services Privacy Notice

1. Introduction

Camden's Violence Against Women and Girls (VAWG) services, including Camden Safety Net, (CSN) Domestic Abuse Navigator (DVAN) service and Multi-agency Risk Assessment Conference (MARAC) aim to support victims/survivors of violence to live free from violence and thrive in their lives.

2. The Data Controller and Data Protection Officer

The Data Controller is London Borough of Camden, Judd Street, London. WC1H 9JE www.camden.gov.uk. The Council's Data Protection Officer is Andrew Maughan who is the council's Borough Solicitor. He can be contacted at dpo@camden.gov.uk

3. What information do we process (collect, keep, use, share, delete) etc?

We process a range of information about you and other members of your household or who have involvement in your life/situation.

Personal data: This will include some or all the following:

- Details of name, address, contact details such as email and phone
- Family relationships in and outside of your household
- Legal status such as immigration status
- Your accommodation and housing needs
- Details about your physical and emotional well-being
- Details about your social circumstances
- Details about employment and education
- Details of any risk issues
- Services and/or support you are getting from partner agencies, both historically and current
- Information about your situation given to us by your family/carers and/or other organisations (e.g., GP, school nurse, Police)
- Reports relating to your situation (e.g., safeguarding, and other assessments and plans including early help assessments and plans, Child Protection Plans and Looked After Children reviews)
- Any documents sent to us relating to you
- Records of phone conversations on youth projects across the borough
- Other information as individual circumstances require to allow the council to undertake its duties

We also process a range of special category (sensitive) information about you.

This will include some or all the following:

- Details about your physical or mental health
- Details about your ethnicity racial or ethnic origin, sexuality, gender, and disability
- Details about your physical and emotional well-being
- Information about your situation which includes health, sexuality, disability etc given to us by your family/carers and/or other organisations (e.g., GP, school nurse, Police).
- Details about any substance misuse
- Other information as individual circumstances require to allow the council to undertake its duties

We also process criminal offence data as follows:

- Details of any criminal offences you or a member of your family have been suspected of, investigated for, charged with, acquitted of, or convicted of, together with any sentences or penalties involved where this is relevant to our work
- Whether individuals are a victim/survivor and/or a perpetrator (alleged or proven) where this is relevant to our work

Other information as individual circumstances require to allow the council to undertake its duties.

4. The purpose for which data is processed:

We use the data we have and collect for the following uses: help you to access, support from the local authority tell other public or voluntary services what support you need from them

- Provide advice, emotional support, practical assistance, and safety measures
- To help the council understand the risk level (high, medium, standard) and any factors that would reduce or increase that associated with your situation
- Identify your needs and record your on-going relationship with us
- Monitor take-up of the service and programmes and ensure that services and programmes are meeting the needs of survivors/victims
- Evaluate the impact of specific service activities and programmes on improving outcomes for survivors/victims
- Help the government improve services in the borough in the future.
- Prevent crime and fraud, and assist other public bodies to do their work safely and effectively

5. Agencies we may share your data with

a. Explanation

To allow the council to carry out its duties properly it may need to share some, or all information listed in section 3 with some, or all the other parties listed below. We only share information when the law (and our policies) allows or require us to. Information is only shared where it is necessary to do so, and information is always shared securely.

Information listed in section 3 may also be requested from other parties, to allow the council to undertake its duties effectively. VAWG services will consider any request and will only share information that is proportionate and is related to risk .

The council does not need consent to share data with other organisations because consent is not the legal basis. This is explained in section 1. Where possible we will tell you what data is being shared and why, but in some cases, we do not have to do that. An example would be where we are asking for information from the police or where we are sharing safeguarding information with another organisation to alert that the child concerned may be at risk of harm.

We also undertake general data matching or data sharing in certain areas for the prevention or detection of crime. More details on this are available on the Council's general privacy page at www.camden.gov.uk/privacy

The council has a number of data sharing agreements with agencies to cover data sharing, the main ones are available here [Data Sharing Agreements \(DSAs\) | Open Data Portal \(camden.gov.uk\)](#) Ones relevant to this area would be MARAC, Adult Safeguarding, Children's Safeguarding.

b. Parties we may share data with:

- Other council services such as Children's Social Work Service, Housing, Adults' Social Care, Legal Services, Data Protection, and Information Rights
- Commissioned services for example physical health services, emotional health services, homelessness services, carers services, special educational needs services, safeguarding services
- GPs and other health professionals, Local NHS Foundation Trusts for example Mental Health Services and hospitals, Local Clinical Commissioning Groups, Midwives and Health Visitors
- Education (including early years) and Schools
- Police, Probation, Youth Offending Service
- Mental health services, Drug and alcohol services, Domestic abuse services
- Relevant voluntary, community and faith organisations
- Other local authorities such as councils, Fire and Rescue services
- Ofsted, LGSCO, Housing Ombudsman, CAF/CASS etc
- Central Government departments for example Minister of Housing, Communities and Local Government, The Department for Education, Department for Work and Pensions etc

6. Storing and retaining personal data

VAWG data is held securely on our electronic case recording system MOSAIC, and on Liberty as well as on secure teams channel. The council use technical and organisation measures to keep information safe and secure. Data is kept for a period of 15 years.

7. Do I have to provide this information and what will happen if I don't?

If you do not provide us with your information, we will be unable to provide you with the support you require.

8. Transferring data out of the EU/EEA

We will not transfer data out of the EU/EEA unless a child goes to live in a country outside the EU/EEA. In these circumstances, we will liaise with the appropriate authority in that country to facilitate the lawful and secure transfer of data.

9. Your data subject rights, requesting access to personal data.

We do not use automated decision-making or profiling to process your personal data. Under data protection legislation, you have the right to request a copy of information we hold about them. There are other data subject rights which can be seen on our website [Your rights - Camden Council](#). Please see the ICO website <https://ico.org.uk/> for more information. To make a request for your personal information or to exercise other data protection rights please use our web form [Your rights - Camden Council](#)

10. The right to lodge a complaint with a supervisory authority

You can complain to the Information Commissioner's Office (ICO) if you are unhappy with how we have handled your personal data. It would be helpful if you contacted us first at dpa@camden.gov.uk to see if we can resolve the problem. You can contact the ICO without charge, Telephone: 0303 123 1113 , live chat www.ico.org.uk/global/contact-us/live-chat/ or webform www.ico.org.uk/global/contact-us/

11. Legal basis for processing information

Our legal basis for processing is:

Personal data:

UK GDPR article 6(1)(c) (Legal duty) and article 6(1)(e) (public task).

Special category data:

9(g) Reasons of substantial public interest (with a basis in law). The Data Protection Act 2018 Schedule 1 Part 2 conditions are paras 6 (Statutory and government purposes), and 18 (Safeguarding of children and individuals at risk) with the underlying laws being those described below

Criminal offence data:

UK GDPR Art 10 requirements met by the article 6 legal basis above and the Data Protection Act schedule conditions as described above.

The underlying laws relied on are:

Crime and Disorder Act 1998
Children Acts
Care Act 2014
Localism Act 2011
Equality Act 2010
Health and Safety at Work etc Act 1974

12. Updates. This privacy notice will be reviewed and updated as needed. It was last updated in October 2024